



Report Number: QIP-ASI193269

Audit Date : 16 Mar.,2019

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name: YUEQING BAOTAI LOCK CO., LTD.

乐清市宝泰锁具有限公司

Showroom: http://baotailock.en.made-in-china.com

Address : No. 153, Xinguang Avenue, Xinguang Industrial Zone, Liushi Town,

Yueqing, Wenzhou City, Zhejiang Province, China

Product : Cabinets Lock, Hinge, Handle, Toggle, Seal Gasket, Door Stop

has been on site audited for the Following Scope of Activity

1. General Information

2. Foreign Trade Capacity

3. Product Research & Development Capacity

4. Management System and Product Certification

5. Production Capacity & Quality Control

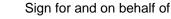
6. Working Environment

7. Energy Saving and Emission Reduction

8. Photos

General Comments:

YUEQING BAOTAI LOCK CO., LTD. is a manufacturer with 83 employees; it was established in 2011, located in No. 153, Xinguang Avenue, Xinguang Industrial Zone, Liushi Town, Yueqing, Wenzhou City, Zhejiang Province, China. They have passed ISO9001:2015 certification. YUEQING BAOTAI LOCK CO., LTD. has successful foreign trading experience in Europe, North America and Southeast Asia.



SGS-CSTC Standards Technical Services Co., Ltd.



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SUPPLIER ASSESSMENT REPORT

Audited Company	YUEQING BAOTAI LOCK CO., LTD.
	No. 153, Xinguang Avenue, Xinguang Industrial Zone, Liushi Town, Yueqing, Wenzhou City, Zhejiang Province, China

Consigner of Assessment	Made-in-China.com		
Audit Type		itial Audit 乐清市宝泰顿具有限2 YUEQING SHI BAOTAI LOCK CO	
	☐ Re-audit	守正笃实 致微汇制	
Audit Date	16 Mar.,2019	Verify Report	www.sgs.com/ecv
Auditor	Kimi Yang	Reviewed by	Simon Wang

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Part A: General Information

Section 1: Company Overview

4.4.Lanal Validit					
1.1 Legal Validity					
Does the company have a valid business license?	☐ Yes ☐ No ☐ Others	Registration Number	91330382587758389Q		
Year of established	02 Dec.,2011	Valid Date	Long Valid		
Registered address	Xinguang Industrial Zone (In the Town, Yueqing, Wenzhou City, Zhe				
Actual address	No. 153, Xinguang Avenue, Xin Wenzhou City, Zhejiang Province,		Zone, Liushi Town, Yueqing,		
Does the company in abnormal operation status list of industrial and commercial bureau?	Yes The act of the company refuses to carry out safety supervision instruction was punished by Yueqing safety supervision bureau in 2017 and 2018				
Registered capital	RMB 500000				
Name of legal representative	Mr. Shunxin Liu				
Business scope Normal item: manufacture, process and sales of locks, hardware accessories, m products, distribution switch control equipment, high and low voltage elect appliances and complete set of equipment, electronic components, wires and call import and export of goods and technologies.			gh and low voltage electrical		
1.2 Basic Information					
Contact person	Mr. Xiaodong Hu				
Phone number	0086-13968706877	Fax number	0086-577-62693068		
URL/Web address	http://baotailock.en.made-in-china.com				
Company type	✓ Manufacturer✓ Combined✓ Group Corporation				
Type of ownership	☐ Limited Company☐ Public (☐ State-Owned☐ Private	•	eign joint venture olly foreign-owned enterprises		
Associated company	No				
Products manufactured / sold scope Cabinets Lock, Hinge, Handle, Toggle, Seal Gasket, D		Ooor Stop			
1.3 Company Building Information					
According to: Land certificate Real estate certificate Lease agreement Observation Estimated on site The company area 3000 square meters The land occupies square meters. Confidential The offices occupy 300 square meters.					
The workshops occupy 2700 square	he workshops occupy 2700 square meters.				



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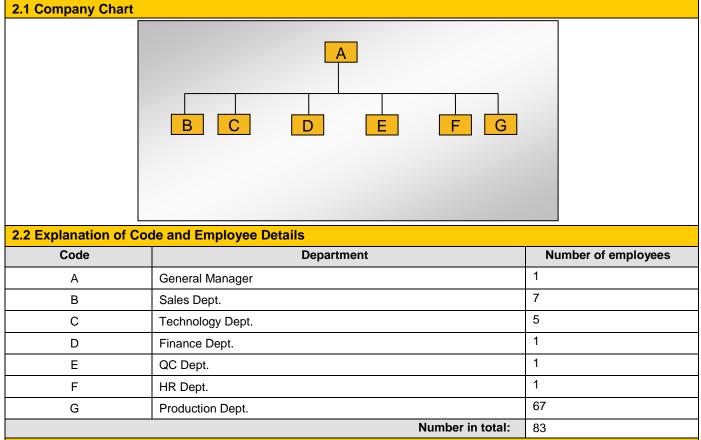
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Section 2: Human Resources



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Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Xiaodong Hu	University	8/25 years

Remark: Above information of key staff was based on interview with company representative.



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Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation			
Does the company have a valid Import and Export license?	⊠ Yes □ No		
The import and export enterprise code.	91330382587758389Q		
The number of foreign trading staff with relevant trading experience.	☐ within 1 year staff ☐ 1-5 years 1 staff ☐ 6-10 years staff ☐ over 10 years 1 staff ☐ Total 2 staffs		
The language freely used by foreign trade staff			
Annual revenue of previous year	Confidential		
Annual export revenue of previous year	Confidential		
Estimated export revenue for this year.	Confidential		
Overseas agent / branch	☐ Yes		
Nearest port	Ningbo Port, Shanghai Port		
Acceptable quotation terms			
Acceptable payment terms	□ LC□ T/T□ D/P□ PayPal□ Western Union□ Small-amount payment		
Average lead time (Peak Season)	☑ within 15 workday ☐ one month ☐ 2-3 months ☐ 4-6 months ☐ 6-12 months ☐ more time		
Average lead time (Off Season)	☑ within 15 workday ☐ one month ☐ 2-3 months ☐ 4-6 months ☐ 6-12 months ☐ more time		

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)				
Market	Main Product	Main client		
	Cabinets Lock, Hinge, Handle, Toggle, Seal Gasket, Door Stop	Confidential		
☐ South America				
□ Europe □	Cabinets Lock, Hinge, Handle, Toggle, Seal Gasket, Door Stop	Confidential		
Southeast Asia/ Mideast	Cabinets Lock, Hinge, Handle, Toggle, Seal Gasket, Door Stop	Confidential		
☐ Africa				
☐ East Asia (Japan/ South Korea)				
☐ Australia				
□ Domestic □	Cabinets Lock, Hinge, Handle, Toggle, Seal Gasket, Door Stop	Confidential		
Others				



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Section 3: Supplier Management

3.1 Supplier Management					
Item	Content	Observations /Comments			
1	Does the company establish and implement an effective suppliers' assessment procedure?	 ☐ Have the written procedures and followed records ☐ Have the written procedures but no records ☐ Have relevant records without written procedure ☐ No written procedures or followed records ☐ Other 			
2	Does the company have an updated list of approved suppliers?	 ☐ The approved suppliers list was updated in ☐ Have the written suppliers without approved signature or date. ☐ Provided some suppliers names ☐ No approved suppliers list ☐ Other 			

Section 4: After-sales Service Capacity

.1 After-s	1 After-sales Service Capacity				
Item	Content	Observations /Comments			
1	Is there a procedure to conduct random product inspection after final packaging in place?	 ☐ Have clear standards and written inspection records ☐ No written standards but had inspection reports ☐ Have the procedures but no inspection records ☑ It's not necessary to carry out the inspection ☐ Other 			
2	Is there a clear procedure for handling customer complaints?	 ☐ Has the clear procedure and followed records ☐ Has the procedure but no written records. ☐ No written procedures or records. ☐ Other 			
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	 ☐ Have the procedures to trace the raw materials. ☐ Can trace main materials ☐ Can trace production date. ☐ Can't trace products ☐ Other 			
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	 ☐ Has the clear procedure and followed records ☐ Has the procedure but no written records. ☐ No written procedures or records. ☐ Other 			



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Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity				
The amount of R&D and relevant working experience.	☐ within 1year staff ☐ 1-5 years staff ☐ 6-10 years 2 staffs ☐ over 10 years 3 staffs ☐ Total 5 engineers			
What is the main job responsibility for R&D engineers?	They take responsibilities of R & D and supported production scene.			
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	NO Remark: They provided some drawings.			
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	YES Software: Pro/E, CAD.			
Does the company have an effective design change control procedure in place?	NO			
Please list the patent certificates and qualification license.	Patent certificates: ZL201620133916.9, ZL201620133997.2, ZL201620160341.X			



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Part D: Management System and Product Certification

1.1 Management System and Product Certification	
Management system certification	□ ISO9001:2015 certificate Certificate Name:ISO9001:2015 certificate NO.: 17918Q14218R0S Issued by: Beijing Zhongding Hengchang Certification Co., Ltd. Issued Date: 31 Jul.,2018 Valid Until: 30 Jul.,2021 Scope: Design, production and sale of lock fittings and lock (except for mandatory requirements of regulations)
Product certification	□ CE
	□ UL
	□ ccc
	☐ RoHS
	☐ FCC
	☐ Others
	⊠ NIL
Test reports for raw materials	RoHS
	☐ Reach
	☐ Others
	⊠ NIL



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Part E: Production Capacity & Quality Control

Section 1: Production Capacity





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1.3 Main Facilities					
Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity	
	Die Casting Machine	Zhengao/China	Confidential	4	
2	Punching Machine	Confidential	Confidential	10	
	Shearing Machine	Haili/China	Confidential	1	
HOLAS	Bending Machine	Haili/China	Confidential	1	
	CNC Lathe	Confidential	Confidential	2	
	Painting Line	Confidential	Confidential	1	
	Polishing Machine	Confidential	Confidential	4	



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Section 2: Production Process Control

2.1 Production Process Control				
Item	Content	Observations /Comments		
1	Product R&D capacity	☐ Own brand☑ ODM☑ OEM		
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	□ Very tidy☑ Normal□ Need to improve□ Very poor		
3	Are the necessary items /documents provided at appropriate location and under control?	 ☐ Work Instructions /procedures ☑ Workmanship standard /acceptance ☐ Golden sample /Approval sample ☐ Product picture ☐ Verbal by workshop director 		
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	 ☐ Has instructions and uniformly followed ☐ Has instruction but no written records ☐ Materials checked by storage staff 		
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	 ☐ Have instructions and uniformly followed ☐ Have instruction but no written records ☐ Finished product checked by packing staff 		
6	What type of inspection is used for finished products?	 □ Random inspection □ Visual inspection □ Function inspection ☑ 100% inspection ☑ Visual inspection ☑ Function inspection 		
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	☑ Marked and segregated☐ Segregated but not marked clearly☐ Not found on site		
8	How are the non-conforming units handled?	☑ Repaired and re-inspection☐ Picked out☐ Used under control☐ Others		



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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits				
Item	Content	Observations /Comments		
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	 ☐ Has written procedure and keeps adequate age documents of workers ☐ Has written procedure but doesn't follow records ☐ Hasn't written procedure or follows records 		
2	Do all workers sign employment contracts with the factory?	 ☐ All workers sign employment contracts ☐ Some workers sign employment contracts ☐ Only management staff sign employment contracts ☐ No staff sign employment contracts 		
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	 ☐ All workers have social insurance. ☑ Some workers have social insurance ☐ Only management staffs have social insurance ☐ No staff have social insurance 		
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	 ☐ All staffs work kept to the policy ☑ Most of the time it keeps to the policy except midseason. ☐ Usually needs overtime. ☐ No relevant records for working hours Describe the working hours: 08:00-12:00, 13:00-17:00 		
5	Does the company pay extra remunerations for all overtime work?	 ☑ For all overtime work. ☐ For official holidays ☐ For official holidays except weekend. ☐ No extra remunerations for overtime. 		
6	Does the company have dormitories for staff? If yes, please describe the condition.	 □ Provide dormitories for all staff □ Provide dormitories for workers □ Provide dormitories for management staff ☑ No dormitories were provided. 		
1.2 Labor	Protection			
Item	Content	Observations /Comments		
1	Are there uniforms for all staff in company?	☑ Yes☐ No☐ Other		
2	Is the emergency medical supplies enough and easily used in workshop?	∑ Yes☐ No☐ Other		
3	Does the company arrange health and safety training for new workers?	☐ Yes ☐ No ☐ Other		
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	✓ Yes☐ No☐ Other		
5	Is there training needed and carried out for fire protection?	✓ Yes☐ No☐ Other		



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Part H: Energy Saving and Emission Reduction

Section 1: Environmental Management

1.1 Environmental Management				
Item	Content	Observations /Comments		
1	Environmental Management System	☐ ISO 14001 Certificate☐ Cleaner production management☒ NIL		
2	Environmental Impact Assessment	☐ The Report of Environmental impact assessment is approved by EPA .☒ NIL		
3	Check and Acceptance of Completed Constructive Projects	 ☐ The Report Completed Constructive Projects Inspection and Acceptance is approved. ☒ NIL 		
4	"Three Simultaneity" for Environmental protection	 ☐ The Report of "Three Simultaneity" for Environmental protection Inspection and Acceptance is available. ☑ NIL 		

Section 2: Water, Gas and Noise Control

2.1 Water, Gas and Noise Control				
Item	Content	Observations /Comments		
1	Water-intaking	 □ Water-intaking license □ No water-intaking license ☑ No water taken from natural water body 		
2	Waste water	 □ Water-draining license or contract □ Having carried out waste water treatment before draining □ Having carried out waste water monitoring and the result of which being within the standard limit ☑ No detail activities were found 		
3	Emission to air	 ☐ Air pollutant emission license ☐ Having carried out air pollutant emission monitoring and the result of which being within the standard limit ☒ No detail activities were found to reduce emission to air 		
4	Classification and Recycling for solid waste	 ☐ Having applied trash classification recycling ☐ Having special warehouse for hazardous waste ☒ No detail activities were found 		
5	Noise	 ☐ The company carried out noise monitoring and the result of which being within the standard limit one time per year ☒ No detail activities were found 		



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Part J: Photos

Section 1: Photos of Documents

Description: Business License



Description: ISO9001 Certificate



Description: Export License



Description: Utility Model Patent Certificates





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Section 2: Photos of Company

Description: Company Gate



Description: Workshop



Description: Product Samples



Description: Office



Description: Workshop



Description: Product Samples





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-- End of the Report --



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